

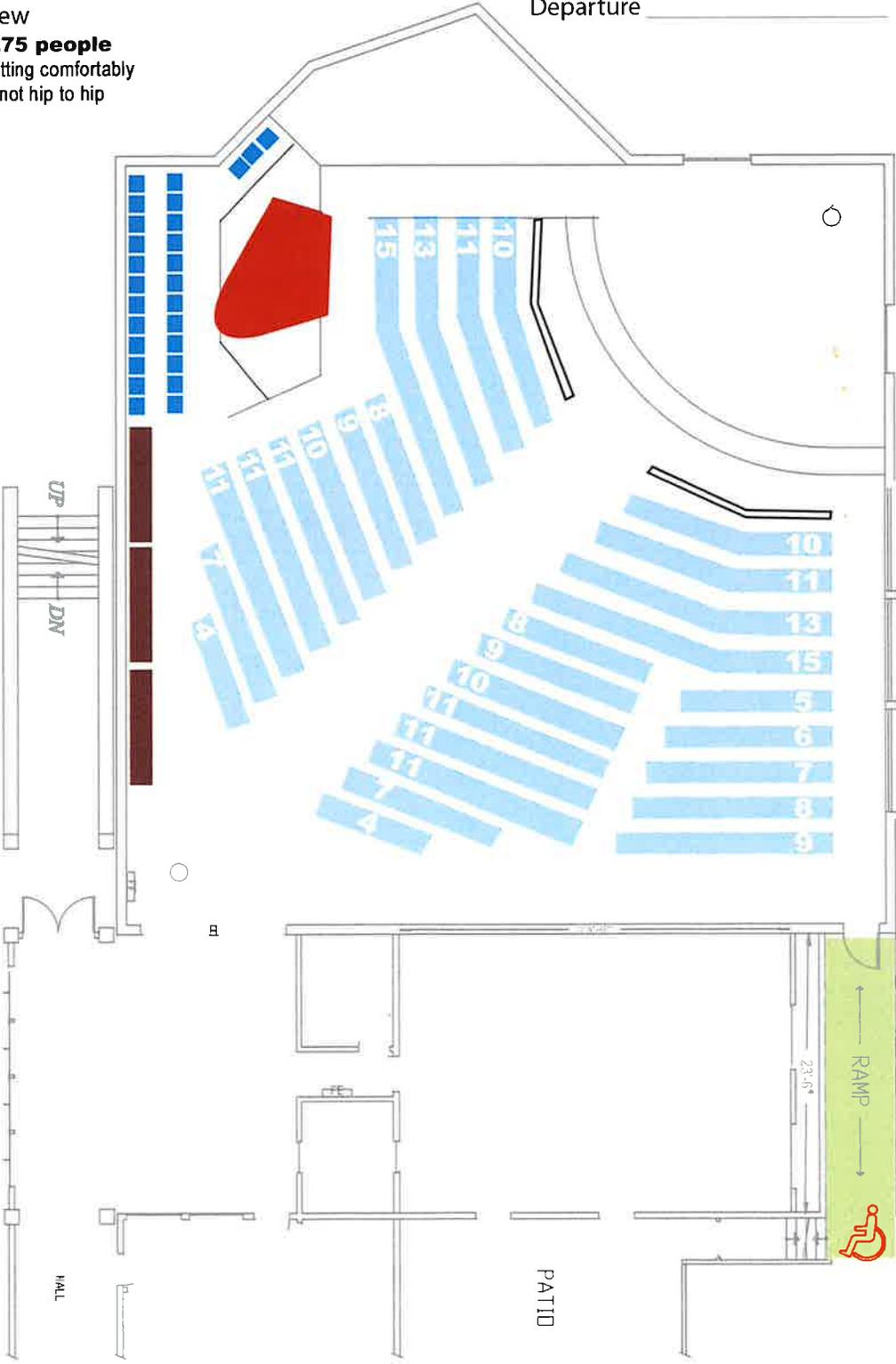


ESTABLISHED 1907  
 PRESBYTERIAN CHURCH OF BERKELEY  
 2727 College Ave., Berkeley CA 94705 • 510 845-6830

Event Date \_\_\_\_\_ Event Mgr. \_\_\_\_\_  
 OnDuty \_\_\_\_\_  
 Group \_\_\_\_\_  
 Arrival \_\_\_\_\_  
 Evt Start Time \_\_\_\_\_  
 Departure \_\_\_\_\_

**SEATING**

**Pew**  
**275 people**  
 sitting comfortably  
 - not hip to hip



- SANCTUARY**
- \_\_\_ Remove Altar furniture
  - \_\_\_ No Food Signs Out
  - \_\_\_ **M** Microphone
  - \_\_\_ **MS** Microphone Stand
  - \_\_\_ **P** Podium
  - \_\_\_ **TV** 80"
    - \_\_\_ on stage floor
    - \_\_\_ Btwn stage and organ
  - \_\_\_ **T** Table(s) on Stage
  - \_\_\_ Piano on Stage
  - \_\_\_ Choral Risers
  - \_\_\_ **E** Easles
  - \_\_\_ **X** Chairs (fill space)
    - \_\_\_ front of pews
    - \_\_\_ choir area
  - \_\_\_ Campbell Doors Open
  - \_\_\_ Replace Altar furniture

- NARTHEX**
- \_\_\_ **T** Table(s) in Narthex
  - \_\_\_ **XT** Chairs w/Tables

- CAMPBELL KITCHEN**
- \_\_\_ Coffee Urn
  - \_\_\_ Water Pitchers

- CAMPBELL RECEPTION ROOM**
- \_\_\_ Used as Green Room
  - \_\_\_ **P** Podium
  - \_\_\_ **T** Table(s)
    - \_\_\_ 4 ft. \_\_\_\_\_
    - \_\_\_ 5 ft. round \_\_\_\_\_
    - \_\_\_ 6 ft. Rectangle \_\_\_\_\_
  - \_\_\_ **X** Chairs
    - \_\_\_ on Perimeter
    - \_\_\_ facing podium
  - \_\_\_ **XT** Chairs w/Tables
    - \_\_\_ on each tables

- CAMPBELL PATIO**
- \_\_\_ **X** Chairs \_\_\_\_\_
  - \_\_\_ **T** Table(s) \_\_\_\_\_
  - \_\_\_ **XT** Chairs w/Tables \_\_\_\_\_